

South Berwick Public Library Advisory Board Meeting
April 20, 2021 7PM via Zoom

Attendees: Karen Eger, David Gagnon, Hilda Howell, Mark Dutka, Katherine Gilchrist,
Chris (Mike) Siebach

Minutes from the March meeting were approved and attested.

Old Business: Handicapped Ramp Update

Work in progress and to be completed before June. Perry, architect, and contractor Nick Gray met today according to Karen. There is a subtle pitch of the roof.

HVAC: Ultra Geothermal to fix part of the air exchange-installed electric heater, can't test yet because the controls (software) went dead. Ultra Geothermal recommended Johnson Control and Karen trying to get an estimate. Coming in Friday to look at system. Karen said possibly no one was updating the software. David asked if she needed any help. Karen said the town has chosen to rehab what we have with money set aside in the capital budget. Eliminating the boiler has helped. Contract to Johnson Controls to update this and do routine maintenance.

New Business: New Maine State Library Trustees Handbook
New copies are at the library for the board.

Federal Dollars Coming to the Maine State Library via IMLS and FCC
IMLS is the Institute of Museums and Library Services, a federal agency.
A one time disbursement of money to libraries based on population \$1500-\$2500.

FCC money is to enhance services for the public. Karen not sure of the amount of money. She may look to enhance technology. The laptops we have are slow and frustrating. We have WIFI on the grounds and parking area. Karen will check with our schools about "holes" in services to families. David recommended keeping this on the next agenda.

Discussion on starting our 3 year plan update:

Karen said it could use a complete redo. Need a process to create goals. We did a survey last time and a collaboration between the board and staff. Many ideas and discussion about library function, uses and needs: Maker spaces, 3D printers, video creation, access to internet, visiting authors, integration with the schools, race relations meetings. The timeline for the new plan will be 2022-2025.

Katherine suggested Karen consult with the staff. Mike and Katherine offered to work on survey questions.

Karen mentioned that the library needs a notary.

Next meeting is May 18, 2021 at 7PM via Zoom.
Meeting adjourned at 8PM. Submitted by Hilda Howell